

SCHOOLS FORUM WORK PROGRAMME

	Title of report	Documents to be considered e.g. report or presentation	Report author details – name, title, telephone number and email address
<u>14 February 2013</u>			
1.	Living Wage	Report	Della Sewell, Employee Relations Manager Te: 8763575 Email: della.sewell@nottinghamcity.gov.uk Ceri Walters, Finance Business Partner Tel: 8764128 Email: ceri.walters@nottinghamcity.gov.uk
2.	Special Schools	Presentation	Janine Walker, Service Manager, Special Educational Needs Tel: 9158916 Email: janine.walker@nottinghamcity.gov.uk
3.	Year 11 English as an Additional Language Provision	Report	Jane Daffé, Senior Achievement Consultant Tel: 8764680 Email: jane.daffe@nottinghamcity.gov.uk
4.	William Booth Primary – restructure	Report	Chris Edwards Julie Dorrington, Principal Finance Officer Tel: 8764617 Email: julie.dorrington@nottinghamcity.gov.uk Andrew Paulson, Head of Pupil and Schools Services Tel: 8764597 Email: andrew.paulson@nottinghamcity.gov.uk
<u>21 March 2013</u>			
5.	2013/14 Final Schools Budget	Report	Ceri Walters, Finance Business Partner Tel: 8764128 Email: ceri.walters@nottinghamcity.gov.uk Dee Fretwell, Interim Finance Analyst Tel: 8763711 Email: dee.fretwell@nottinghamcity.gov.uk

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6.	Alternative Provision/Pupil Referral Units proposals	Report	<p>Secondary Heads Partnership</p> <p>Ceri Walters, Finance Business Partner Tel: 8764128 Email: ceri.walters@nottinghamcity.gov.uk</p> <p>Dee Fretwell, Interim Finance Analyst Tel: 8763711 Email: dee.fretwell@nottinghamcity.gov.uk</p>
7.	Updates on underwrites	Report	<p>Andrew Paulson, Head of Pupil and Schools Services Tel: 8764597 Email: andrew.paulson@nottinghamcity.gov.uk</p>
8.	Early Years Funding	Report	<p>Dee Fretwell, Interim Finance Analyst Tel: 8763711 Email: dee.fretwell@nottinghamcity.gov.uk</p> <p>Catherine Smith, Early Years Programme Manager Tel: 8764548 Email: catherine.smith@nottinghamcity.gov.uk</p> <p>Kathryn Bouchlaghem, Early Years Manager Tel: 8764531 Email: kathryn.bouchlaghem@nottinghamcity.gov.uk</p>
<u>To be scheduled</u>			
9.	Reports back on funding previously allocated by Forum	Reports	Various
10.	Strategic Partnership Bids	Report	<p>Ceri Walters, Finance Business Partner Tel: 8764128 Email: ceri.walters@nottinghamcity.gov.uk</p>

Deadlines for submission of reports

Date of meeting	Draft reports (10.00 am)	Final reports (10.00 am)
14 February 2013	24 January 2013	4 February 2013
21 March 2013	28 February 2013	11 March 2013
18 April 2013	27 March 2013	8 April 2013
23 May 2013	1 May 2013	13 May 2013
20 June 2013	30 May 2013	10 June 2013
18 July 2013	27 June 2013	8 July 2013